

April 10<sup>TH</sup>, 2020

To our Valued Customers, Suppliers and Business Partners:

During the unprecedented impact of the global coronavirus (COVID-19) pandemic, Western Air International's (WAI) warehouse and sales team remain open and committed to supporting the aerospace community.

WAI is a supplier to the U.S. Department of Defense and the global aerospace industry, which classifies our company as *Essential Critical Infrastructure Workforce*. Recognizing the importance of ensuring the safety of our employees and all the companies and individual we work with, WAI is taking a number of proactive measures, including:

- Key at-risk management and employees are working off-site;
- The employees are observing appropriate social distancing measures and recommended safety guidelines;
- All members experiencing any symptoms are staying at home;
- Enhanced cleaning and sanitation procedures have been enacted;
- Non-essential visitors to are facilities are temporarily prohibited.

WAI continues to monitor developments in this situation to assess further changes to our contingency plans and operations. If you have any questions or concerns please contact us.

Best regards,



Jeannette Duffield, President